



APPLICATION FOR EXTENSION OF TIME TO SEEK A FOI COMMISSIONER REVIEW OF AN FOI DECISION

Under the *Freedom of Information Act 1982* you need to lodge your request for a review by the National Education and Care Services Freedom of Information Commissioner (NECS FOI Commissioner) of a Freedom of Information decision made by ACECQA or a State or Territory Regulatory Authority (the agencies) within:

- **60 days** of the date ACECQA or a Regulatory Authority gave you notice of its original decision, or of its decision following an internal review if one was conducted
- **30 days** after the day ACECQA or a State or Territory Regulatory Authority gave an affected third party notice of its decision to grant access to documents following consultation with the affected third party; or
- **30 days** after the day ACECQA or a State or Territory Regulatory Authority gave an affected third party the notice of its internal review decision to grant access to documents.

You may apply **in writing** to the Commissioner for an **extension of time** to submit your application for a NECS FOI Commissioner Review under **section 54T** of the *Freedom of Information Act 1982* (FOI Act). The NECS FOI Commissioner will consider your request. The granting of an extension of time is not automatic.

This form can be completed and forwarded to us by post, email or in person. You can also complete it online at necscopic.edu.au

Post	Email	In person by appointment only
NECS FOI Commissioner PO Box 177 CARLTON SOUTH VIC 3053	enquiry@necscopic.edu.au	Level 3 15-31 Pelham Street CARLTON VIC 3053

Contact Details

Title	Mr	Mrs	Miss	Ms	Dr	Anonymous
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Name:

Preferred contact method (you must provide at least one contact method)

<input type="checkbox"/> Email	<input type="checkbox"/> Phone	<input type="checkbox"/> Post	<input type="checkbox"/> Mobile phone	<input type="checkbox"/> Other
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Phone (daytime)..... Mobile

Email.....

Postal Address:

..... Postcode.....

Agency Information

Please provide the name of the agency whose FOI Decision you are seeking a review of (ie ACECQA or a State or Territory Education and Care Services Regulatory Authority)

Name of Agency

Reasons you are seeking a time extension to apply for an NECS FOI Commissioner Review.

Note: An extension of time is not granted automatically and you must have substantial reasons for not meeting the required timeframes to submit an application.

Please clearly state the reasons you have been unable to apply for a Review within the required time frames. You may attach supporting documentation.

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How long do you need to submit your application? (Please indicate a date by which you want to submit your application).

Please sign and date this form

Signature..... Date.....